

THRU: Directorate of Family and Morale, Welfare and Recreation
Support Services Division, ATTN: Tina Angell
FOR: Garrison Commander
Carlisle Barracks, PA 17013

Dear (Garrison Commander):

The (Name of private organization) requests to continue to operate on Carlisle Barracks as an authorized private organization under the provisions of AR 210-22, Private Organizations on Department of Army Installations.

Attached you will find a copy of our monthly minutes with a summary of what topic was discussed.

The purpose of our organization is: **PLEASE STATE THE PURPOSE OF YOUR ORGANIZATION AND BENEFITS YOU CAN OFFER TO CARLISLE BARRACKS AND THE MILITARY COMMUNITY.**

Point of contact is (Name and phone number).

Chapter President

(CAN NOT USE OFFICIAL
SIGNATURE BLOCK)

THIS EVENT DOES NOT EXPRESS OR IMPLY AN ENDORSEMENT OF ANY PRODUCTS, SERVICES, OR FIRMS BY THE US ARMY, CARLISLE BARRACKS, OR THE FEDERAL GOVERNMENT