

THRU: Directorate of Family and Morale, Welfare and Recreation  
Support Services Division, ATTN: Tina Angell  
FOR: Garrison Commander  
Carlisle Barracks, PA 17013

Dear (Garrison Commander):

The (Name of private organization) requests to continue to operate on Carlisle Barracks as an authorized private organization under the provisions of AR 210-22, Private Organizations on Department of Army Installations.

Attached you will find a copy of our current financial statements from our Treasury Report.

The purpose of our organization is: **PLEASE STATE THE PURPOSE OF YOUR ORGANIZATION AND BENEFITS YOU CAN OFFER TO CARLISLE BARRACKS AND THE MILITARY COMMUNITY.**

Point of contact is (Name and phone number).

Chapter President

(CAN NOT USE OFFICIAL  
SIGNATURE BLOCK)

\*THIS EVENT DOES NOT EXPRESS OR IMPLY AN ENDORSEMENT OF ANY PRODUCTS, SERVICES, OR FIRMS BY THE US ARMY, CARLISLE BARRACKS, OR THE FEDERAL GOVERNMENT\*