

(Date)

THRU: Directorate of Family and Morale, Welfare and Recreation
Support Services Division, ATTN: Kellie Heim or Tina Angell
FOR: Garrison Commander
Carlisle Barracks, Pennsylvania 17013

Dear (Garrison Commander):

The (name of the organization) requests consent to operate on Carlisle Barracks as an authorized private organization under the provisions of Army Regulation 210-22, Private Organizations on Army Installations, dated 22 October 2001 and DoDI 1000.15, Private Organizations on DoD Installations, dated 23 October 1997.

The purpose of our organization is: **PLEASE STATE THE PURPOSE OF YOUR ORGANIZATION AND BENEFITS YOU CAN OFFER TO FORT GORDON AND THE MILITARY COMMUNITY.**

Attached you will find a copy of our Constitution and/or Bylaws and current list of officers in our organization.

Point of contact is (name of POC) at #.

(Signature of President)