

## MEMORANDUM FOR Record

SUBJECT: Parent Advisory Board Meeting Minutes, 14 December 2022

## 1. Attendance:

Melody Irwin – CYS Coordinator  
Bruce Wooten – DFMWR Director  
Shauna Addison – Garrison CSM  
Michelle Garrick – MYC Director  
Adam Hangartner – Asst. YS & F Director  
Marinol Igarta- Parent Central Services

## 2. Old Business:

- a. Approval of Parent Advisory Board Meeting Minutes, 14 December 2022 1<sup>st</sup>-  
Marinol Igarta; 2<sup>nd</sup>- Adam Hangartner.

## 3. New Business:

- a. Current Happenings & Updates: Moore Child Development Center

- i. St. Nicholas visited the CDC children earlier in December. Each child left a shoe outside the classroom door. St. Nicholas left oranges and candy canes for the children.
- ii. Polar Express Day is 15 December 2022. The children and staff are encouraged to wear pajamas to school. Preschool and Toddlers will be able to watch The Polar Express Movie; alternate activities will be provided for children who do not want to watch the movie. Classrooms will read the book, The Polar Express, and children will participate in other fun activities.
- iii. Mrs. Claus will visit and read to the children on 16 December 2022. Classrooms will also have Holiday Parties this day after afternoon snack time.
- iv. The staff will be having a Holiday Potluck on 16 December during lunch hours – between 1100-1400. Each classroom and Management staff are working together to prepare food and festivities.
- v. Center Closures.
  - 23 December 2022 – Moore CDC closes at 1300
  - 26 December 2022 – Moore CDC is Closed (Christmas Observed)
  - 30 December 2022 – Moore CDC closes at 1300
  - 2 January 2023 – Moore CDC is Closed (New Year's Day Observed)
  - 16 January 2023 – Moore CDC is closed for Martin Luther King Jr. Day

- b. Current Happenings & Updates: McConnell Youth Center
- i. Held Annual Tree Lighting Event on 7 Dec-great turnout (300 guest), great Santa, and great team effort for the event.
  - ii. Supported EFMP Holiday Party and Sensitive Santa Event held at McConnell Youth Center on 3 Dec.
  - iii. Updated customer fees for monthly payments after 1 Dec. fee increases
  - iv. Planning a potluck for 16 Dec.
  - v. We filled 5 boxes for Toys for Tots program.
  - vi. Making 190 cards to share with friends in the local nursing home.
  - vii. Learning about Holidays around the world.
  - viii. Pajama Day with movie on 28 December.
  - ix. The MST program continues to welcome new members each day.
  - x. After receiving input from the MST program teens, the snack menu is as follows:
    - o Monday: Chicken Bites
    - o Tuesday: Chicken Quesadillas
    - o Wednesday: Mac-n-Cheese
    - o Thursday: Pizza
    - o Friday: Hamburgers
  - xi. School and Holiday Closure
    - o 19-23 December, St. Pats winter break
    - o 23 December - 2 January, CASDS winter break
    - o 16 December, St. Pats early dismissal
    - o 23 December, McConnell YS schedule 0630-1300
    - o 26 December, Center is Closed
    - o 30 December, McConnell YS schedule 0630-1300
    - o 2 January, Center is Closed
- c. Current Happening & Updates: Outreach Services/School Support Services
- i. No current update from the SLO.
- d. Current Happenings & Updates: Youth Sports & Fitness Program
- i. Current Programs
    - o MST Volleyball, MST Open Gym, Basketball Skills Evaluations
  - ii. Upcoming Programs
    - o Winter Basketball League and Development
    - o Will begin 7 January of 2023 with mandatory skills evaluations Dec 15, 16, 19, 20.
    - o Developmental Program
      - 5 weeks of instruction on Tuesdays
      - 50 Minute sessions
      - Introduce gameplay and skill building

- 1<sup>st</sup> – 2<sup>nd</sup> Grade
    - Consists of weekly practices and 4 weeks skill development and 4 weeks of Saturday games.
  - 3<sup>rd</sup> – 5<sup>th</sup> Grade
    - Weekly Skill building practice and Saturday games
      - 3<sup>rd</sup> – 5<sup>th</sup> Grade
  - Middle School
    - Weekly practice and Saturday games
4. Round the Room
- a. Parents & Guests: Mr. Wooten and CSM Addison “To all of the staffs, Thank you for all of your hard work” and “Good job on the Holiday Tree Lighting Event”
  - b. CDC: Any questions from each room representative
    - i. No comments
  - c. MYC: Any questions from each room representative
    - i. No comments
  - d. Outreach/SLO: Any questions from each room representative
    - i. No comments
  - e. YS & F: Any questions from each room representative
    - i. No comments
5. Meeting was adjourned at 1250. The next Parent Advisory Board meeting will be held via Teams on 11 January 23 at 1230 The Teams information will be forthcoming via CYMS to all registered CYS members closer to the date of the meeting.
6. POC for the undersigned is 717-245-3354 or [melody.a.irwin.naf@army.mil](mailto:melody.a.irwin.naf@army.mil)

*Melody Irwin*  
Melody Irwin  
Acting Chairperson  
Parent Advisory Board