

MEMORANDUM FOR Record

SUBJECT: Parent Advisory Board Meeting Minutes, 11 January 2023

1. Attendance:

Dustin Rutz – YS & F Director
Bruce Wooten – DFMWR Director
Shauna Addison – Garrison CSM
Michelle Garrick – MYC Director
Marinol Igarta- Parent Central Services

2. Old Business:

- a. Approval of Parent Advisory Board Meeting Minutes, 14 December 2022 1st- Michelle Garrick; 2nd- Marinol Igarta.

3. New Business:

a. Current Happenings & Updates: Moore Child Development Center

- i. Moore CDC is currently operating out of two temporary locations due to a water pipe break at the center.
 - o Preschool and Toddler classrooms are at the McConnell Youth Center.
 - o Pre-toddler and Infant classrooms are at the Army War College Chapel.
- ii. Our CDC staff worked diligently to prepare and ensure the classrooms were safe, welcoming, and developmentally appropriate for children at our temporary locations.
- iii. We want to give a huge thank you to Command, DPW, the Fire Department, Safety, the Public Health Nurse, the Chapel. And the Youth Center staff for their assistance and patience in helping us relocate and get things running smoothly during this transition period.
- iv. A reminder to parents that they are to park in the respective parking lots (Chapel or Youth Center) at drop off and pick up. For everyone's safety, vehicles are to be turned off, and children are not to be left unattended in vehicles.
- v. Center Closures:
 - o 13 January 2023 – Center is closed for our Staff Training Day
 - o 16 January 2023 – Holiday, Martin Luther King Jr.
 - o 20 February 2023 – Holiday, President's Day
 - o 16 June 2023 – Center is closed for our Staff Training Day
- vi. On Tuesday, 14 February 2023, CDC Classrooms will be celebrating Valentine's Day with the children, Classrooms will have fun. Valentine's

Day inspired activities for the children to participate in. Classrooms will have a Valentine's Day parties for the children in the afternoon snacks time.

b. Current Happenings & Updates: McConnell Youth Center

- i. First summer camp meeting 12 Jan. Summer camp starts 5 June - 18 Aug.
- ii. MST CYPA has been selected and offered.
- iii. Continue to support CDC Preschool and Toddler in Youth Center building.
- iv. 4-H has made a return in the new year:
 - o 4-H Programming (3rd-5th) is on Tuesdays from 1630-1715
 - o 4-H Clover buds (K-2nd) is on Wednesdays from 1630-1715
 - o 4-H Cooking (K-5th grade) is on Thursday from 1630-1715 (program is full)
- v. SAC is working on Kindness starting this month, we are encouraging youth to spread kindness through their words. By writing kind things about one another on a piece of paper and place them in their peers Kindness Buckets. These are in the common area. Staff will also be contributing to this alongside the youth.
- vi. SAC is working on a 300-book challenge that will go through May. This is a great way for us to get our youth reading and connecting their school subjects with our program.
- vii. New year requests, we would like to see more of the parents during pick-up and drop off. We are encouraging parents to come see what their child/ren are creating and experiencing her at the center, and be able to connect with the staff. This is one way we can make sure that we are incorporating our families in our program. We appreciate all of our families and want them to feel welcome.
- viii. McConnell Youth Center upcoming events and closures:
 - o 20 January: Dodgeball resumes, 5pm-6pm (SAC) and 6pm – 7pm MST.
 - o 13 January: Center closed for Staff Training
 - o 16 January: Holiday, MLK Jr. Day
 - o 16-17 February: All day care (No school for students)
 - o 20 February: Center closed for President's Day
 - o 3 March: Early Dismissal for students (MST opens at 1300)
 - o 16-17 March: Teacher Conference
 - o 6-7, 10 April: Spring Recess-No school
 - o 28 April: In service day-No School
 - o 16 June: Center closed for Staff Training

c. Current Happening & Updates: Outreach Services/School Support Services

- i. No current update from the SLO.

d. Current Happenings & Updates: Youth Sports & Fitness Program

i. Current Programs: Basketball

- Developmental Ages 4 to 6 playing on Tuesdays (18 participants)
- 1st - 2nd Grade skills session on Tuesdays and League practice on Wednesdays (20 participants)
- 3rd – 5th grade practices during the week and games on Saturdays (20 participants). Open gym on Mondays and Thursdays

ii. Upcoming Programs:

- Instructional Golf
 - Registration opens Feb. 1
- Spring Soccer
 - Registration currently open
 - League begins March 20
 - Parent Orientation scheduled for March 13
- NFL Flag Football
 - Registration currently open
 - League begins March 24
- Judo Class
 - Free
 - Ages 7 to 18
 - Coming Soon

****Volunteer Coaches/Assistants needed for all ag divisions****

If interested in the program or volunteering, contact Child and Youth Services Sports and Fitness Office at 717-245-3344

4. Round the Room

- a. Parents and guests: Any questions from each room representative
 - i. No comments
- b. CDC: Any questions from each room representative
 - i. No comments
- c. MYC: Any questions from each room representative
 - i. No comments
- d. Outreach/SLO: Any questions from each room representative
 - i. No comments
- e. YS & F: Any questions from each room representative
 - i. No comments

5. Meeting was adjourned at 1256. The next Parent Advisory Board meeting will be held via Teams on 08 February at 1230 The Teams information will be forthcoming via CYMS to all registered CYS members closer to the date of the meeting.

6. POC for the undersigned is 717-245-3354 or dustin.j.rutz.naf@army.mil

AMIM-CLW-WC
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11 January 2023

Dustin Rutz
Melody Irwin
Acting Chairperson
Parent Advisory Board