

## MEMORANDUM FOR RECORD

SUBJECT: Parent Advisory Board Meeting Minutes, 11 October 2023

## 1. Attendance

Melody Irwin, Child & Youth Services Coordinator  
Bruce Wooten, DFMWR Director  
Medina Jones, Acting Command SGM  
Dr. Stefanie Shook, School Liaison Officer  
Michelle S. Garrick, McConnell Youth Center Facility Director  
Jennifer Bolz, Moore CDC Facility Director  
Carolyn Kurzinger, Moore CDC Facility Asst. Director  
Adam Hangartner, Youth Sports & Fitness Director  
Emily Thrush, Youth Sports & Fitness Asst. Director  
Kristin Bottini, Administrative Assistant for CYS for CYS Coordinator  
Alex Romanias, Moore Child Development Center Parent (Pre-Toddlers)  
Marinol Igarta, Parent Central Services

2. Approval of Parent Advisory Board Meeting Minutes for 12 July 2023. Motion to Approve, 1<sup>st</sup>-Adam Hangartner; 2<sup>nd</sup>-Michelle Garrick.

## 3. New Business

## a. Current Happenings &amp; Updates: Moore Child Development Center

- i. Picture Day was last week on 5 October 2023. Picture order forms were sent home with individual children who had their pictures taken. Remember to complete your order online through Lifetouch if you want to order pictures.
- ii. Scholastic Book Orders are due 11 October 2023. There is a QR Code posted by the Preschool A Classroom for anyone that wants to place an order. This is a great way to purchase books for your children at home. Orders earn points for your child's classroom; teachers use the points to earn books for their classrooms.
- iii. The Moore CDC Pumpkin Patch is on Friday, 20 October 2023 at 0930. Each child will be able to pick a pumpkin on their classroom's playground. Parents are invited to attend and join in the fun.
- iv. We are celebrating our "Spook-tacular Staff" during a potluck luncheon on Friday, 20 October 2023 between 1100-1500. If you would like to help us celebrate our staff and want to bring in decoration, food or drink items please see our Administrative Assistants, Natalie, or Salvador, to help coordinate items for this event.

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- v. The Moore CDC annual Halloween Parade will be Monday, 30 October 2023, at 0930. Parents are invited to join their child's classroom as the children trick-or-treat around Carlisle Barracks. All ages/classrooms participate in this parade, and it is such a fun, family friendly event. Children may wear a costume for the parade. We ask that no masks be worn as part of costumes, no weapons as props/accessories, and a reminder that closed toe and closed heel shoes are to be worn. Please send in a bag or bucket for your child to use when trick-or-treating.
- vi. Classroom Halloween Parties will be Tuesday, 31 October 2023 after PM Snack – most classrooms will start their parties at 2:45pm. Parent who would like to attend are welcome to come join in the fun. Families may bring in items for the classroom party – all food items must be store bought and contain a list of ingredients.
- vii. Moore CDC will be closed on Thursday, 9 November 2023 for an Annual Staff Training Day. We will also be closed Friday, 10 November 2023 in observance of Veteran's Day.

## b. Current Happenings &amp; Updates: McConnell Youth Center

- i. School Age Care Updates
  - National Art Contest:  
We will look at what the categories are for the Art Contest. Brainstorm what the children would like to try and complete and possibly submit. For more information a flyer is available at the front desk.
  - Project Share Food Drive (October 1st- 31st):  
Please help us gather non-perishable food for our local food bank that supports our community.
  - Chess Club begins this Thursday:  
We will begin introducing the game of chess to those that are brand new to learning the game, go through the names of the pieces, movements, tricks, and strategies. Each child will receive a booklet of The Rules of Chess. We will meet every Thursday from 1615-1645. 1st Tournament amongst peers will be November 27th, 2023.
  - Wear Purple in support of the Military Youth of the Year on Thursday
  - Mad Hatter Day on Friday (wear your favorite hat)

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- Fire Truck Visit will be on Wednesday 11 October@1615
  - Children have begun working on pumpkins to display. Please take time to look at the pumpkins around the building and let us know your favorite(s).
- ii. Middle School & Teen (MST) News
- October is the beginning of our Ready and Resilience year where we have a theme each month.
  - October's theme will be 'Put it into Perspective' which is about identifying the issues we encounter and how we can solve them and see the outcomes.
  - MST has been keeping some of our Summer traditions going. While the weather is nice, we have been grilling burgers outside every Friday.
  - The last Friday of September we had a make your own sundae bar generously donated by the Commissary.
  - We are always looking for more teen input on how we can improve our program and get ideas for new things to do.
- iii. Dates to remember:
- 20 October: Monster Mash 1800-2000
  - 23 October: EFMP Halloween Spooktacular 1830-2000
  - 30 October: Halloween Parade 1630-1730 and Trick-or-Treat on Base 1800-2000
  - 10 November: CYS Closed for Veterans Day
  - 20-22, 27 November: No School, SAC all day care/MST open at 1300
  - 23 November: Closed for Thanksgiving
  - 6 December: Holiday Tree Lighting
- c. Current Happenings & Updates: Outreach Service/School Support Services/ Parent Central Services
- i. Parent Central Services
- Ongoing registration for the ACS Parent group activity.
  - Spaces available in SAC Before and After School Care. Please visit [www.militarychildcare.com](http://www.militarychildcare.com) to enroll.
  - We continue to place children at the Tieman CDC and Moore CDC as space becomes available.
  - Any questions, please contact Ms. Marinol Igarta, 717-245-3801.

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- ii. Outreach Services
    - No update at this time. Ms. Jacqueline is currently on leave.
  - iii. School Liaison Services
    - November is Month of the Military Family and Veterans Day.
    - Continued collaboration with the ACS EFMP program to support military families with Special Education needs.
    - Dr. Mark Blanchard has been announced as the new Superintendent for CVSD starting 4 Dec.
    - CASD conducted in person and virtual community meetings to discuss the restructuring of the K-8 programs.
    - Attended EFMP central office IEP/504 training.
    - Briefed and attended the Status of Education briefing on the MIC-3.
    - Collaborating with the MSP program on a College Readiness and Scholarship lunch and learn for AWC families.
    - Assisting IF families with educational needs.
    - Met with the Asst. Director of Student Support for CVSD to provide resources and military-connected support.
- d. Youth Sports & Fitness Program
- i. Current Programs
    - Fall Soccer League
      - 5 September 2023-26 October 2023
      - U6, U8, U11
      - 60 children enrolled.
    - Fall Golf Lessons
      - 9 September 2023-14 October 2023
      - 2 beginner classes & 1 advanced class

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- 24 children enrolled.
  - Fall NFL Flag Football Friday Nights
    - 9 September 2023-14 October 2023
    - U8, U14
    - 17 children enrolled.
  - Judo (Wednesdays)
    - 6 September 2023
    - 19 children enrolled, ages 7 to 14 years of age.
- ii. Upcoming Programs
- T-Ball and Baseball, 2 November 2023
  - Unleashed Basketball Camp, 4 November 2023
  - Winter Basketball Leagues
  - SAC Kickball
  - Friday Night Dodgeball
- iii. Registration currently open via WebTrac or in-person at the McConnell Youth Center.
- iv. Volunteer Coaches needed for all age divisions. Great opportunity to get involved with the Carlisle Community. Coaches' discount applied to any youth in the program.
4. Round the Room
- a. Parents & Guests: Any questions for representatives?
- i. No comments.
- b. CDC: Any questions from program representatives?
- i. No comments.
- c. MYC: Any questions from program representatives?
- i. No comments.
- d. Outreach/SLO/PCS: Any questions from program representatives?
- i. No comments.
- e. YS&F: Any questions from program representatives?
- i. No comments.
5. Meet was adjourned at 1255. Motion to adjourn, 1<sup>st</sup>-Emily Trush; 2<sup>nd</sup>-Marinol Igarta
6. The next Parent Advisory Board (PAB) Meeting will be held on 08 November 2023 at 1230 via Teams. The call-in information for the 08 November 2023 meeting will be forthcoming via a CYMS email to all CYS members closer to the date of the meeting.

7. POC for the undersigned is 717-245-4738 or [stefanie.shook@army.mil](mailto:stefanie.shook@army.mil)

*Stefanie Shook*

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Acting

Chairperson

Parent Advisory Board (PAB)