1. Attendance

Bruce Wooten, FWMR Director

Melody Irwin, Child & Youth Services Coordinator

Jacqueline Schultz, School Liaison Officer/Outreach Services Director/Parent (MST)

Michelle S. Garrick, McConnell Youth Center Facility Director

Jessica Reynolds-Lowe, CYSC Administrative Assistant

Kristin Bottini, Administrative Assistant for CYS for CYS Coordinator

Dr. Stefanie Shook, School Liaison Officer

Adam Hangartner, Youth Sports & Fitness Director

Emily Thrush, Youth Sports & Fitness Assistant Director

Marinol Igarta, Parent Central Services Administrative Assistant

Cody Baker, Garrison Commander Administrative Assistant

Jennifer Bolz, Moore Child Development Center Director

1. Approval of Parent Advisory Board Meeting Minutes for 11 OCT 2023. Motion to Approve, 1st-Michelle Garrick; 2nd-Melody Irwin.
2. New Business
   1. Current Happenings & Updates: Moore Child Development Center
      1. Thank you to all the parents and family members who joined us for the Moore CDC Halloween Parade on October 30th! The children had so much fun parading around Carlisle Barracks in their costumes and trick-or-treating.
      2. Thank you for participating in the McConnell Youth Center Project Share Food Drive. CDC Children and staff donated over 150 dry good items for the community!
      3. During November, Moore CDC is participating in the Coat Drive in conjunction with One Warm Coat. Help us share warmth one coat at a time by bringing in a new or gently used coat and placing it in the box in the foyer. All gently worn coat donations should be clean and ready to be worn, without stains, holes, or broken zippers.
      4. As the weather changes, please remember to check your child’s cubby and ensure their extra clothes are appropriate for the season, are the correct size, and are labelled with your child’s name or initials. An extra pair of shoes is helpful to have at the center for your child, as well as leaving a hat and gloves/mittens to be used at school during outside gross motor time. We try to have the children go outside daily, pending the weather.
      5. Parent Teacher Conferences are this month. Information for individual children will be sent home. We ask that parents review the information

and if they would like to have a conference, please sign up for a time slot. Sign-up sheets are in your child’s classroom on the sign in and sign out clipboards. We are excited that conferences will be in person at the center this year, rather than over the phone.

* + 1. Scholastic Book Orders are due today - 8 November 2023. There is a QR Code posted in the lobby of the center for anyone that wants to place an order. This is a great way to purchase books for your children at home. Orders earn points for your child’s classroom and teachers use the points to earn books for the center.
    2. Moore CDC will be closed on Friday 10 November 2023 for Veteran’s Day.
    3. We will also be closed (to children) on Monday, 13 November 2023 for an Annual Staff Training Day.
    4. Please join us on Thursday, 16 November 2023, for our Family Feast as we celebrate Thanksgiving together. Parents are invited to have lunch with their child this day. Sign-up sheets are in your child’s classroom on the sign in and sign out clipboards.
    5. Save the date for Thursday, December 7, 2023. Moore CDC will be having a Celebrating Diversity Potluck Luncheon. Families are invited to bring in a dish to share that is unique, special to their family and culture. Parents can come and join the potluck lunch (1130) and eat with their child. Parents must be present with their child for their child to participate in the potluck. The regularly scheduled lunch per the menu will be provided to enrolled children.
  1. Current Happenings & Updates: McConnell Youth Center
     1. School Age Care Updates
        + We currently have 12 youth registered for our Before School program, and 26 youth registered for our After School programs.
        + SAC Before School Care is M-F from 0630-0830, and SAC After School Care is from 1500-1730.
        + Space is still available in our SAC program. If you would like to enroll in these programs, please visit www.militarychildcare.com to request care.
        + Lots of fun things going on in November: making thankful cards, baking cookies as a 4-H project, decorating our thankful tree, playing kickball and dodgeball, and practicing our Holiday songs to sing at the annual Holiday Tree Lighting event will keep us busy in SAC.
        + 21 NOV 2023, 1130-1200 SAC parents are invited to attend a Thanksgiving Luncheon with their SAC children. Miss Amy’s menu includes turkey with gravy, rolls, corn, cranberry sauce, apple cider, and a special dessert! We hope all the SAC families join us because we always count them as part of our blessings at the SAC program. There is a sign-up sheet at the front desk, so please let us know if you can join us for lunch that day.
        + 27 NOV 2023, SAC will have their first Chess Tournament
     2. Middle School & Teen (MST) News
        + School Hours: The MST program is open from 1500-1730 M-F for teens in 6th-12th grades.
        + 20 NOV: Opens at 1300 for Zorb Ball, Open Gym, and Open Art
        + 21 NOV: Opens at 1300 and Teens will have pizza at 1445. At 1600, Mr. Case will have a special Thanksgiving treat of funnel cakes with ice cream. There’s much to be thankful for in the MST program.
        + 27 NOV: Opens at 1300 for Floor Hockey, Open Rec, and Open Art
        + Dodgeball will be held from 1800-1900 on the following days:
          - 3, 17 NOV
          - 1,8,15 DEC
          - 5,12,19, 26 JAN
          - 2,9,16,23 FEB
        + MST Snacks are still on a rotating daily schedule and include chicken tenders, pizza, macaroni and cheese, tater tots, and cheeseburgers!
     3. Dates to Remember:
        + November 2023
          - 10 NOV: CYS Closed for Veterans Day
          - 13 NOV: CYS Closed (no childcare)-CYS Staff Training Day
          - 20-21 NOV: (schools closed) SAC open 0630-1730 for all day care and MST opens at 1300.
          - 22 Nov SAC Open from 0630-1300 only-No MST hours-CYS closed the remainder of the day.
          - 23-24 NOV: CYS Closed for Thanksgiving Holiday
          - 27 NOV: (schools closed) SAC open 0630-1730 for all day care and MST opens at 1300.
        + December 2023
          - 6 DEC: 1700-1900 Annual Holiday Tree Lighting with a Visit from Santa at the Chapel
          - 8 DEC: (elementary school early dismissal) SAC open for childcare from 0630-0830 and 1230-1730
          - 20-21 DEC: (schools closed) SAC open 0630-1730 for all day care. MST opens at 1300.
          - 22 DEC: SAC Open from 0630-1300 only. No MST hours. CYS closed the remainder of the day.
          - 25-26 DEC: CYS Closed for Christmas Holiday
          - 29 DEC: SAC Open from 0630-1300 only. No MST hours. CYS closed the remainder of the day.
        + January 2024
          - 1 JAN: CYS Closed for New Year’s Day
          - 2 JAN: (schools closed) SAC open 0630-1730 for all day care and MST opens at 1300
          - 12 JAN: CYS Closed (no childcare) for CYS Staff Training Day
          - 15 JAN: CYS Closed for MLK, Jr. Holiday
  2. Current Happenings & Updates: Outreach Service/School Support Services/ Parent Central Services
     1. Parent Central Services
        + Spaces available in SAC Before and After School Care.
        + Please visit [www.militarychildcare.com](http://www.militarychildcare.com) to enroll.
        + We continue to place children at the Tieman CDC and Moore CDC as space becomes available.
        + Any questions, please contact Ms. Marinol Igarta, 717-245-3801.
     2. Outreach Services
        + Have 22 babysitters on the CYS Certified Babysitter List.
        + List can be obtained at the Moore CDC, 455 Fletcher Road, M-F, 0630-1730, or the McConnell Youth Center, 459 Bouquet Road, M-F, 0630-1730.
        + All CYS facilities are closed on 10 November 2023 in observance of Veterans Day.
        + Moore CDC and McConnell Youth Center will be closed on 13 November 2023 for CYS Staff Training.
     3. School Liaison Services
        + Carlisle High School has recently seen an uptick in cases of Whooping Cough (pertussis).
        + An initial notice has been sent to high school families.
        + A follow-up notice has been sent to our entire school district so that everyone is aware of the situation.
        + To date, approximately ten students have been diagnosed as confirmed cases.
        + Notices will continue to be sent to the families of students who are considered close contact.
        + Increased cleaning efforts have already begun.
        + The district has been in communication with and following protocols as directed by the PA Department of Health.
        + If you have any questions, please contact your school nurse.
        + November is Month of the Military Family and Veterans Day.
        + Continued collaboration with the ACS EFMP program to support military families with Special Education needs.
        + Dr. Mark Blanchard has been announced as the new Superintendent for CVSD starting 4 Dec.
        + CASD conducted an in-person and virtual community meeting to discuss the restructuring of the K-8 programs.
        + Attended EFMP central office IEP/504 training.
        + Briefed and attended the Status of Education briefing on the MIC-3.
        + Collaborating with the MSP program on a College Readiness and Scholarship lunch and learn for AWC families.
        + Assisting IF families with educational needs.
        + Met with the Asst. Director of Student Support for CVSD to provide resources and military-connected support.
  3. Youth Sports & Fitness Program
     1. Current Programs
        + Start Smart
          - Tuesdays and Thursdays
          - Fitness for the toddlers and Pre-K youth
* SAC Kickball-Mondays
  + 18 youth participated
  + Free, but must have sports physical
* Baseball-Tue/Thurs
  + 6 baseball
  + 3 Tee Ball
* Dodgeball-Friday Nights
  + 8 MST
  + 16 SAC
* Judo-Wednesdays
  + 18 kids enrolled ages 7 to 14 years.
    1. Upcoming Programs:
       - Winter Basketball Leagues
         * 22 youth currently enrolled in program.
         * Coaches needed.
         * Skills evaluations 11-14 December
         * Parent Orientation 18 December
       - Dance/Cheer Program
         * Contract being finalized and something new to look for in near future.

**\* Volunteer Coaches needed for all age divisions Winter Basketball. Great opportunity to get involved with Carlisle Community. Coaches discount applied to any youth in the program.**

1. Round the Room
   1. Parents & Guests: Any questions for representatives?
      1. No comments.
   2. CDC: Any questions from program representatives?
      1. No comments.
   3. MYC: Any questions from program representatives?
      1. No comments.
   4. Outreach/SLO/PCS: Any questions from program representatives?
      1. No comments.
   5. YS&F: Any questions from program representatives?
      1. No comments.
2. Meet was adjourned at 1302. Motion to adjourn, 1st-Stefanie Shook; 2nd-Adam Hangartner.
3. The next Parent Advisory Board (PAB) Meeting will be held on 11 October 2023 at 1230 via Teams. The call-in information for the October 2023 meeting will be forthcoming via a CYMS email to all CYS members closer to the date of the meeting.
4. POC for the undersigned is 717-245-4638 or [jacqueline.j.schultz.naf@army.mil](mailto:jacqueline.j.schultz.naf@army.mil)

*Jacqueline Schultz*

Jacqueline Schultz

Acting Chairperson

Parent Advisory Board (PAB)