

ISSUE 3 • JULY 2021



FMWR GAZETTE

Quarterly Newsletter for Carlisle MWR Employees



Greetings...

Bruce A. Wooten, DFMWR Director

In these difficult times, I would like to let all employees know how much they are appreciated. The job each and every one of you do is vital to our organization. The lack of staff we are currently experiencing may make your job more difficult. But so many of you have stepped up to the plate and done more than your share to make our organization run smoothly. This is the kind of spirit and determination that has not gone unnoticed.

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This Is The Way...

Luis' IT Wisdom

Luis Davila Hernandez, Garrison Information Support Officer FMWR

On Issue #1, we talked about how you access the Army network. Today, we'll go in depth in one of those steps.

This brings the following question: **How do you get access to the ATCTS site?**

New Employee

If you read Issue #1 you probably remember that there are a few steps before getting access to this site. If you don't remember, don't worry, we'll go over them briefly.

1. Before trying to access your ATCTS account, you should have completed getting your CAC and creating an account with AKO. Once you create an AKO account, you may need to wait at least 4 hours for your account and certificates to be shared among the proper computers that will allow you to get access eventually.

2. Now that you have your CAC and have created your AKO account, it's time to access your ATCTS.

a. Since you don't have a network account yet, you need a commercial computer with a CAC reader. A commercial computer is one that doesn't have the Army approved operating system. A CAC reader is a device that will read the information from your CAC, such as certificates, your personal information and your PIN. Most computers have this device integrated to the keyboard.

b. Once you have the above, go to google and type "ATCTS" (Army Training & Certification Tracking System) and click on it. The site will take you to an authentication page (this is why you need AKO first) where you'll authenticate your identity using the information used at your AKO account. Right after that, click on "register" and follow the instructions to create your account. Please remember that you're part of Carlisle Barracks, and when selecting your garrison, unit and location, you need to ensure you're selecting that appropriately.

c. Your ATCTS account will track your network related trainings and



requirements. This site is where you'll have to complete your cyber awareness, acceptable use policy and other network related trainings annually.

i. What is the cyber awareness training? We live in a world where almost 100% of things are online which poses security risks. The cyber awareness training is designed to teach or remind US Government employees about the importance of practicing proper cyber security. The training covers topics like passwords, physical storage, physical access, mobile devices, data storage, among others. There are things that you may think are basic but those simple things have caused huge problems for our government. Basic things like leaving your CAC unattended, leaving your computer open using your credentials, or not asking visitors to sign in at the front desk could result in our soldiers not being able to fulfill the mission. The training takes about an hour to complete and you must get the certificate confirming you successfully passed the training.

ii. What is the Acceptable Use Policy (AUP for short)? It is the document that makes you 100% responsible for the use of government equipment and network. It details what to do and what to avoid. This online form MUST be signed with your CAC credentials

d. If the completion date of any of the two expires, your account will become disabled and if in 20 days you don't renew them, your account will be deleted.

3. Since you completed your ATCTS requirements, you can move to the other steps explained on Issue #1 until your requirements are ready to be renewed.

Existing Employee

A. Since you already have a network account, go to google and type "ATCTS", click on the link, sign in with your AKO certificates and login to ATCTS.

B. Once inside, go to the trainings and take the cyber awareness training and sign the AUP.



C. If you take the training outside ATCTS, you MUST upload the certificate to your ATCTS account, otherwise your account will expire leaving you without network access. The same goes for the AUP.

It's always good to send a copy to your IMO or GISO, but you're not required to. You are fully responsible for completing your network requirements on time.

You and only you can make this process smoother. And for those of you who are constantly asking how this is done, **THIS IS THE WAY...**

Feel free to send your comments, doubts or questions to luis.a.davilahernandez.naf@mail.mil



Farewell

COL Short, Garrison Commander

As COL Short is off to great places, the Carlisle Barracks McConnell Youth Center & Moore Child Development Center along with Letterkenny Army Depot Tieman Child Development Center want to thank her for supporting Child & Youth Services the past two years. We appreciate her overall kindness and dedication through the time she has taken with the children reading to them. The children and staff are thankful for the books she has read at many of our CYS events including Halloween and Read Across America Month in March. Not only did she read to the children she also came in costume at Halloween bringing joy to the children.

From all the children and staff of Child and Youth Services at Carlisle Barracks and Letterkenny Army Depot, we thank you and wish you the best moving forward.



“You’re never too old, too wacky, too wild, to pick up a book and read to a child.”

DR. SEUSS



Employee Birthdays

July	August	September
1 - Samantha Pesile	1 - Chloe White	1 - Adam Morales
3 - Deleen Harris	5 - Dana Kanatus	2 - David Myers
5 - William Walters	8 - Connie Appleby	2 - Nadia Thompson-Joseph
6 - Pamela Mull	9 - Kenneth Sheets Jr.	5 - Robin Myers
8 - Dana Danner	9 - Stacy Stanley-Ortiz	5 - Jamie Yeager
15 - Kennedy Harbaugh	10 - Philip Foster	10 - Tracy Deitrick
16 - Regina Barnhart	13 - Danyel Angell	10 - Jacqueline Griggs
16 - Grace Lippert	15 - Alicia Ritchie	10 - Steven Henry
17 - Cheyenne Hess	16 - Angelique Huerta	10 - Emily Thrush
17 - Ishworee Pariser	21 - Ryan Stevenson	13 - Marinol Igarta
18 - Catherine Villa-Lobos	22 - Judith Schreiber	14 - Trevor Eakin
19 - Susan Berrier	23 - Eric Engle	15 - Tamika Bailey
19 - Donald Lincoln	27 - Wendy Paul	16 - Bertilla Gillespie
22 - Michael Washington	29 - Jill Porter	16 - Alan Karper
23 - John Coffman	29 - Samantha Reyes	17 - Samantha Harding
23 - Matthew Skirpan	30 - Matthew Hoffman	18 - Jeffrey Orr
25 - Rebecca Kelm	30 - Bruce Wooten	21 - Hannah Livelsberger
26 - Nicholas Moul		21 - Vickie McCloskey
29 - Renee Willeman		23 - Sallie Bathavic
		27 - Jennifer Bolz
		27 - Michael Fruendel
		28 - Jarry O'Donnell Jr.
		30 - Holly Hetrick



As a valid DoD CAC card holder, you're eligible for these benefits!

- ⊙ Access to shop **ALL**™ Exchange stores
- ⊙ Convenient, **TAX-FREE** shopping
- ⊙ **Military-EXCLUSIVE** pricing
- ⊙ **MILITARY STAR**® eligibility (*Coming Soon!*)
- ⊙ **24/7 SHOPPING** at shopmyexchange.com (*Coming soon!*)

Strengthening the benefit for Soldiers, Airmen and Guardians—past, present and future.



Ask an associate for more information.

Did You Know?

Leisure Travel Services

Barbara Yeager, Leisure Travel Services - Program Manager

What do we have for you....?

The Military members have the Military salute programs from Disney, Universal and Busch Gardens available to them BUT...we also have other discounted tickets that civilian employees can take advantage of as well.

If you are heading to Disney World, save hundreds of dollars on tickets for you, your family and friends with regular discounted tickets.

Don't miss all the fun at Universal Studios. Save hundreds of dollars using the Military Salute, and yes, Universal allows Civilian employees to take advantage of the Freedom Pass. This gives unlimited admission for all of 2021 for either 2 or 3 parks, costing less than a 2 day ticket. Each civilian employee can purchase up to 6 of these tickets. Need more? We have regular discounted tickets for friends and family if you need more than 6 tickets that do not require a DoD ID card holder to use.



Hershey Park, Busch Gardens, Legoland, Baltimore Aquarium, Kennedy Space Center and the list goes on for tickets that DoD employees can purchase at a discount through our office. Come visit or call 717-245-4048. We are in Building 842 right beside the Commissary, Monday – Friday 9am – 5pm. Most tickets we are able to be sold over the phone with a credit card and emailed to you.

Get out and enjoy a little travel, day trips or longer vacation. You deserve it after this last year...

Splash Zone Pool

Judy Schreiber, Splash Zone Pool Manager

The Splash Zone Pool offers Something Fun for Everyone, so plan your visit today!



Summer is here. DoD Civilians and their family members who live in the same household are eligible to sign up for Splash Zone Pool Membership. We have flexible and affordable membership options to match your needs.

Splash Zone Pool is offering swimming lessons for ages 6 months to 14. Three class levels: Tadpoles, Pre-School and Youth. We are offering 3 sessions of swimming lessons available in July and August. Your children will enjoy swimming pool splashes and warm summer breezes!

Planning a party? - Ask us about our rental option! All reservations will include lifeguard supervision and pool staff on site. Make a splash with your family and friends, rent the Splash Zone Pool for your next party or event.

Please join us at the Splash Zone Pool. Life is better in flip flops. Catch you by the pool.



Military Appreciation BBQ

Powered by USAA

Awesome Military Appreciation BBQ at Fort Indiantown Gap on Memorial Day. We served an estimated 400 soldiers. Everyone had a great time and enjoyed burgers, dogs, pasta salad, potato salad, fruit salad, coleslaw, chips, sodas, water and friends. Attendees also received USAA gym bags with towels.



Thank you USAA for sponsoring the Military Appreciation BBQ event. A true MWR event and it was great that we were able to serve and honor our troops with the support from USAA. We are very excited for the upcoming BBQ events at Fort Indiantown Gap.



Hails



Welcome LTC Molina

**LTC Molina,
Garrison Commander**

In July, Carlisle Barracks will have a change in command. We would like to welcome the incoming Garrison Commander to Carlisle Barracks.

The Moore Child Development Center enjoyed their time with the incoming Garrison Commander during a tour. She visited the Toddler Room at the CDC.



Welcome Kennedy

**Kennedy Harbaugh
Child & Youth Professional -
McConnell Youth Center**

McConnell Youth Center would like to introduce Kennedy Harbaugh, who joined our staff as a Child and Youth Professional.

How would you describe McConnell Youth Center?

McConnell Youth Center is fun and full of activities.



What does Kennedy like about her program?

Kennedy loves how passionate everyone is about their jobs at McConnell Youth Center.

What makes it fun working at McConnell Youth Center?

All the funny jokes throughout the day that keeps the day fun.

On a personal note we are pleased to announce that Kennedy just completed her first year of college.

Welcome Mandy

**Mandy Harris
Child & Youth Professional -
McConnell Youth Center**



McConnell Youth Center would like to introduce Mandy Harris, who joined our staff as a Child and Youth Professional.

What does Mandy like about her program?

Mandy enjoys the vibe of the staff at McConnell Youth Center.

How would you describe working at McConnell Youth Center?

It is fun and exciting working at McConnell Youth Center.

What makes it memorable working for the Youth Program?

I haven't been here that long, but I laugh all day at work!

On a personal note we are pleased to announce that Mandy is a new grandma, Gigi. My middle child is graduating from high school this month.

**“The strength of the team is each individual member.
The strength of each member is the team.”**

PHIL JACKSON

Training Opportunities

Chuck Head, Training Instructor

OPEX Training (Operation Excellence) Customer Service Training

Introduce new IMCOM team members to the IMCOM Customer Pledge so that every employee has the opportunity to develop a personalized action plan that exhibits standards of excellence in customer service. This workshop is an opportunity to educate employees about how customer service fits into our Army culture, gain a greater appreciation for the challenges of our customers and how IMCOM is a culture of service.

3rd Quarter OPEX Training Needs

Division	Initial	Refresher	Change
Rec	12	18	-8
Bus	22	38	-9
CYS	2	51	-2
Admin	1	3	-1
Total	37	113	-20

NAF Internal Controls Workshop

(4 - 2 hour virtual sessions)

Ensure your Internal Controls are effective and being used as intended. Enroll now in this interactive, four-session virtual classroom course. Together with other Family and MWR professionals around the world, you will learn how to prevent fraud, waste and abuse – and improve operations – by examining current policies, procedures, and methods.

Managing Competing Priorities

(3 hour virtual)

This workshop will teach techniques leaders can use to create a more productive workforce and manage competing priorities to lead to a more engaged and less stressed work environment.

Employee Engagement

(3 hour virtual)

This workshop will explore the importance of employee engagement, teach methods leaders can use to create a more engaged workforce, and discuss what impact an engaged workforce has on our work environment.



New Virtual Courses

Employee Performance Plans

(4 - 2 hour virtual sessions)

Provide program managers with the knowledge and skills to effectively apply methods of the OPM Eight-Step Process IAW AR 215-3 to develop employee performance plans. Participants will determine work unit accomplishments, individual accomplishments, and convert accomplishments into performance elements. They will also gain knowledge in the three federally-defined types of performance elements. After developing work unit and individual measures and standards, learners will determine how to monitor and check the employee's performance and help guide them in their path to performance excellence.

Strengths-Based Leadership

(3 hour virtual)

This course will introduce IMCOM Leaders to a method of maximizing the efficiency, productivity, and success of their organization by focusing on and continuously developing the strengths of their team. At the heart of Strengths-Based Leadership is the belief that team members have more potential for growth building on their strengths instead of fixing their weaknesses. Strengths-Based organizations don't ignore weaknesses, but rather, minimize the negative effects of those weaknesses.

For more information about training opportunities contact: Wendy Paul, Training & Curriculum Specialist, USAG
 Email: wendy.e.paul.naf@ mail.mil
 Phone: 717-245-4555



Checking Back In...

1757 Bar & Grille

We would like to invite you to come experience our theme nights. Weekly, we offer two fun filled evenings!



Wing Night!

Wing Wednesday! Grab your friends and join us for your favorite flavor of wings for just 75¢ per wing. Starting at 4 pm until close.

Trivia Night!

Fridays come test your knowledge from 5-7 pm, you can play as a team or individually. We will have prizes per round and a winner of the night.

New Hours!

Limited Menu

Monday - Tuesday 1100-1400
 Wednesday - Friday 1100-1600

Full Menu

Wednesday - Saturday 1600-2000
 Sunday 1100-1800

Bring your friends and join us for fabulous meals and fun times!

